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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held at Station Buildings, Longridge, 10th August 2022.

Present:

 Cllr. N Stubbs

 Cllr. R Adamson

 Cllr. R Beacham

 Cllr. L Jameson

 Cllr. K Spencer

 Cllr. S Ashcroft

 Cllr. J Rogerson

 Cllr. H Gee

 Miss J Dibble (Town Clerk)

**Min 0718 Mayor's Welcome**

Cllr. N Stubbs welcomed everyone to the meeting.

**Min 0719 Apologies Received**

Cllr. D Little

Cllr. S Rainford

**Min 0720 Declarations of Interests**

Cllr. K Spencer Item 15

**Min 0721 Public Time**

No speakers present.

**Min 0722 Approval of Minutes**

**It was resolved** to sign the minutes of the meeting of the 8th July 2022 as an accurate record.

Proposer: Cllr. R Adamson

Seconded: Cllr. K Spencer

**Min 0723 Consideration of Planning & Licence Applications**

**Application Reference: 3/2022/0668**

**15 Little Lane, Longridge PR3 3NS**: retention of unauthorised outbuildings and proposed demolition of existing conservatory.  Replacement with single storey extension to rear.  Resubmission of application 3/2022/0466.

Longridge Town Council has no objections to raise in relation to this application.

**Application Reference: 3/2022/0583**

**1 Water Meadows Longridge PR3 3BY:** Proposed two storey rear extension.

Longridge Town Council has no objections to raise in relation to this application.

**Application Reference: 3/2022/0679**

**53 Chapel Hill Longridge PR3 2YB**: Variation of condition 2 (Plans) of planning application 3/2019/0318. Proposed change of house.

Longridge Town Council has no objections to raise in relation to this application.

**Application Reference: 3/2022/0662**

**10 Fairsnape Avenue Longridge PR3 3TL:** Proposed front porch extension and 1.5 storey side extension

Longridge Town Council has no objections to raise in relation to this application.

**Min 0724 Service Centre Action Plan**

Cllr. S Ashcroft discussed the questions which were composed by members of Council on 6th June 2022.

**Council agreed** that it was disappointing that backword had been and that RVBC no longer wished to use the questions which Longridge Town Council were asked to compose.

Council were therefore concerned that the mutually agreed process for the action plan has subsequently changed.

Town Clerk is to write to Ribble Valley Borough Council to express our disappointment.

**Council agreed** to assist with the sessions where possible but will, however, act only as a stakeholder.

**Min 0725 Notice of Public Rights**

**Council noted** the end of the public rights notice as Friday 12th August 2022.

**Min 0726 S106 Meeting – Bus Stops in Longridge**

**Council discussed** the meeting which Cllr S. Ashcroft, Cllr. R Adamson and Cllr. H Gee attended.

Cllr. H Gee confirmed that the meeting was positive and that having a ‘real time’ timetable would be beneficial.

**Council noted** that the proposed aesthetics for the bus shelters along Berry Lane will be in keeping with the heritage of Longridge.

**Min 0727 Remembrance Day Parade**

**Council noted** the date of the first agreed meeting as Monday 22nd August 2022.

**Min 0728 Branching Out Community Fund**

**Council** **agreed** to arrange a meeting to complete the funding form.

**Min 0729 New Website**

**Council discussed** the outstanding actions which were causing a delay on the website going live.

**Council agreed** that the Clerk is to draft a news article for the new website.

**Min 0730 Business Assessment – Berry Lane Longridge**

**Council discussed** the funding request made by PC Aimee Jarrett for the ‘Shop Watch Scheme’.

**Council agreed** that although we felt the scheme was a good idea in principle, we are not able to financially support commercial businesses. **Council agreed** that the funding would need to be explored through a group.

Town Clerk is to write to PC Aimee Jarrett and direct her to the ‘Ribble Valley Borough Council Crime and Disorder Reduction Fund’.

**Min 0731 Over 60’s Club**

**Council discussed** the current proposals for the ‘Over 60’s Club’ and confirmed they would be supportive of a Community Group occupying the building.

**Min 0732 Estates Committee**

1. Estates Committee report – draft minutes 26th July 2022

**Council noted** the update.

1. A&D Drains

**Council discussed and agreed** to proceed to instruct A & D Drains on the recommendation of the Estates Committee.

Proposer: Cllr. J Rogerson

Seconded: Cllr. S Ashcroft

1. Meter Change

**Council discussed and noted** the update.

**Min 0733 Budget Committee**

1. Budget Committee report – draft minutes 26th July 2022

**Council noted** the update.

1. Litter Picks

**Council agreed** to the recommendation of the Budget Committee to purchase ten new litter pick sticks.

1. Soap Box Derby

**Council discussed and agreed** with the increased grant awarded by the Budget Committee.

Proposer: Cllr. L Jameson

Seconded: Cllr. K Spencer

**Min 0734 Finance**

**The following were approved for payment:**

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| --- | --- | --- | --- | --- |
|   | **Council to Approve** | **Company**  | **Amount**  | **Description**  |
| a. | Resolve to Pay  | Rosemary Glen | £1,175.75 | Cleaning for month of July Station Buildings & Public toilets  |
| b. | Resolve to Pay  | Terry Lewis | £200.00 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. June 2022 |
| c. | Resolve to Pay  | TPCS | £49.02 | Telephone lines 13.07.2022 - 12.08.2022 |
| d. | Resolve to Pay  | Lentech  | £300.00 | Electrical works at the Station Building. Hand Dryer, Light Fitting & Make Safe to lamppost.  |
| e. | Resolve to Pay  | David Fazackerley LTD  | £450.00 | Painting of the Picnic Tables |
| f. | Resolve to Pay  | Helping Hand  | £111.24 | Litter Picker Sticks  |

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| g. | Resolve to Pay  | TV Shaw  | £400.00 | Registration of title to Station Buildings  |

**Council Noted following retrospective payments:**

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| --- | --- | --- | --- | --- |
|   | **Council to Approve**  | **Company**  | **Amount**  | **Description**  |
| a. | Resolve to Pay  | RVBC  | £149.50 | Private drain clearance, labour and Jetting charge |
| b. | Resolve to Pay  | Fulwood Insurance | £1,279.11 | Annual Insurance |
| c. | Resolve to Pay  | Network CCTV Ltd | £220.49 | Providing ICT Services  |

**Council noted the following direct debits** (for information only)**:**

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| --- | --- | --- | --- |
|   | **Direct Debit Recipient**  | **Amount**  | **Description**  |
| a. | Salary  | £1,185.21 | July 2022 |
| b. | Water Plus  | £173.62 | Monthly DD July 2022 |
| c. | Electric Bill  | £770.92 | 18.05.2022 – 15.06.2022  |
| d. | Gas Bill  | £71.41 | 11.07.2022 – 19.07.2022 |
| e. | Hygiene Bins  | £61.34 | July-22 |

**Credit note: TPCS Ltd £2.46 RE: invoicing error**

Proposer: Cllr. R Adamson

Seconded: Cllr. K Spencer

**Min 0735 DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 28th September 2022 at 7pm.

**By virtue of the confidential nature of the business to be transacted it was resolved that the public be excluded from the meeting at 20:51**

**Min 0736 Confidential Items - Part 2**

**Council discussed and noted** the verbal update in relation to 'Confidential Items - Part 2' of these minutes.

Part 2 Opened 20:51

Part 2 Closed 20:54